

## **NORTH EAST TRANSPORT PARTNERSHIP**

### Minute of Meeting of the North East Transport Partnership

Aberdeen, 12 June 2013

Present: Councillor Milne (Chairperson); Eddie Anderson (Deputy Chair); and Councillors Finlayson and Grant (Aberdeen City Council), Councillors Buchan, Clark, Latham and Mollison (as substitute for Councillor Argyle) (Aberdeenshire Council); David Sullivan (External member); Maggie Bochel and Stephen Archer (Advisers to the Board).

In attendance: Jenny Anderson (Nestrans), Tom Buchan (Aberdeenshire Council), Rebecka Coull (Aberdeen City Council), Rab Dickson (Nestrans), Derick Murray (Nestrans).

Apologies: Councillor Argyle (Chairperson), Councillor McCaig (Aberdeen City Council), Jennifer Craw and Derek Provan (External members).

**The agenda and reports associated with this minute can be located at the following link:**

<http://www.nestrans.org.uk/56/board-meetings.html>

### **MINUTE OF PREVIOUS MEETING**

1. The Board had before it the minute of its previous meeting of 17 April 2013.

#### **The Board resolved:**

- (i) to approve the minute as a correct record; and
- (ii) to request that officers write to the Transport Minister reiterating the concerns of the Board in relation to the proposed high speed rail link between Glasgow and Edinburgh.

### **LIAISON BETWEEN REGIONAL TRANSPORT PARTNERSHIPS, THE SCOTTISH GOVERNMENT AND OTHERS**

2. With reference to article 3 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director which provided an update on liaison with other Regional Transport Partnerships (RTPs), the Scottish Government and others.

The meetings included –

- Transport Scotland in Aviemore on 17 April 2013
- Scottish Partnership Group on High Speed Rail in Glasgow on 22 April 2013
- Transport Scotland regarding Laurencekirk junctions in Perth on 30 April 2013

- Health and Transport Action Plan Steering Group in Aberdeen on 10 May 2013
- Transport Scotland (rail branch) in Aberdeen on 13 May 2013
- Regional Transport Partnership lead officers in Perth on 15 May 2013
- Department for Transport in London on 30 May 2013
- Aviation (Davies) Commission and Transport Scotland in Edinburgh on 5 June 2013
- Regional Transport Partnership Chairs in Lerwick on 5 June 2013

**The report recommended –**

that the Board note progress on liaison arrangements with other Regional Transport Partnerships, the Scottish Government, and others, and arrangements for future meetings.

**The Board resolved:**

to approve the recommendation.

**REGIONAL TRANSPORT STRATEGY REFRESH**

3. With reference to article 4 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director which provided members with an update on the consultation on the Regional Transport Strategy refresh, and a summary of the responses which had been received.

**The report recommended –**

that the Board consider and note the comments received during consultation and note the next steps.

**The Board resolved:**

to approve the recommendation.

**ANNUAL MONITORING REPORT**

4. The Board had before it a report by the Director which provided an update on progress in monitoring against the agreed targets and indicators contained in the Regional Transport Strategy monitoring report, which was appended to the report.

**The report recommended –**

that the Board –

- consider and approve the amendments that have been made to the indicators and targets, and outlined in the report; and
- note the positive trends emerging against many of the targets and those that are not performing as well.

**The Board resolved:**

to approve the recommendation.

## **STRATEGIC TRANSPORT FUND – UPDATE**

5. With reference to article 5 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director which updated members on the payments received into the Strategic Transport Fund since the aforementioned meeting.

**The report recommended –**

that the Board notes the update on payments into the Strategic Transport Fund.

**The Board resolved:**

to approve the recommendation.

## **PROGRESS REPORT**

6. With reference to article 8 of the minute of its previous meeting of 17 April 2013, the Board had before it a progress chart summarising the work in the three sub strategies of the Regional Transport Strategy as at 5 June 2013.

In relation to a discussion at a previous meeting (article 12 of the minute of meeting of 20 February refers), members enquired as to whether the taxi service for Aberdeen International Airport had been retendered, and if so, if the requirement to be able to call taxis and await their arrival inside the building had been included in the tendering documentation. Officers undertook to advise members in this regard.

**The Board resolved:**

to note the content of the progress chart.

## **PUBLICATIONS AND CONSULTATIONS**

7. With reference to article 9 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director which summarised and advised on a number of different publications and consultations as follows and sought approval of draft and/ or final responses as appropriate –

- Inverurie – Network Rail proposal to dispose of former sidings to the west of Inverurie station by way of freehold sale and grant of a long lease to Aberdeenshire Council.
- Network Rail – Long term planning process – long distance market study draft
- Aberdeen Local Development Plan Review – pre main issues report
- Cairngorms National Park – proposed local development plan
- Bus Regulations (Scotland) Bill

**The report recommended –**

that the Board note the content of the report and the documents referred to therein.

**The Board resolved:**

to approve the recommendation.

## **“GOING SMARTER”: MONITORING AND EVALUATION OF THE SMARTER CHOICES, SMARTER PLACES PROGRAMME**

8. The Board had before it a report by the Director which advised members of the publication of research into the effectiveness of the Scottish Government’s Smarter Choices, Smarter Places programme.

### **The report recommended –**

that the Board note the content of the report and the documents referred to therein.

### **The Board resolved:**

to approve the recommendation.

## **NATIONAL PLANNING FRAMEWORK 3 AND SCOTTISH PLANNING POLICY**

9. With reference to article 6 of the minute of its meeting of 12 December 2012, the Board had before it a report by the Director which advised that the main issues report for the third National Planning Framework had been published, and sought approval for officers to submit a formal response to the consultation.

### **The report recommended –**

that the Board note the content of the report and consider proposed response to the consultation, as appended to the report.

### **The Board resolved:**

to approve the response for submission.

## **PUBLIC RELATIONS CONTRACT**

10. With reference to article 10 of the minute of its meeting of 20 June 2012 the Board had before it a report by the Director which advised members of the outcome of the tendering process for the joint ACSEF/ Nestrans public relations and events management contract.

### **The report recommended –**

that the Board note the outcome of the tendering process for the joint ACSEF/ Nestrans public relation and events management contract.

### **The Board resolved:**

to approve the recommendation.

## **BUDGET MATTERS**

11. With reference to article 12 of the minute its previous meeting of 17 April 2013, the Board had before it a report by the Treasurer which provided an update on the Partnership’s budget and forecast outturn in this regard, and outlined a virement to the budget as follows:

- (1) Nestrans had agreed funding of £453,000 for planned walking and cycling projects. Aberdeen City Council has received match funding

from Sustrans to assist with the delivery of their part of the programme and the funding necessary has reduced by £18,500. The adjusted programme cost going forward will be £434,500. It was proposed to vire this funding towards the programme for safety improvements, namely route action work including improved lining, signing and road stud replacement on strategic corridors. The funding for this programme would increase from £163,000 to £181,500.

The report further advised that no additional funds had been received from developers to date towards the Strategic Transport Fund (STF) and that contributions to date would be retained in the fund in the balance sheet and would not be shown as income in the accounts until works associated with STF projects commenced. Members noted that the fund would release monies to match the level of expenditure as it was incurred.

**The report recommended –**

that the Board –

- (a) notes the monitoring position and forecast;
- (b) agrees the virements of £18,500 to strategic safety improvements as outlined above.

**The Board resolved:**

to approve the recommendations.

## **UNAUDITED STATEMENT OF ACCOUNTS**

**12.** The Board had before it a report a report by the treasurer which presented the unaudited statement of accounts for 2012/13.

**The report recommended –**

that the Board consider the unaudited financial statements for 2012/13 and approves their issue to the external auditor and the Controller of Audit.

**The Board resolved:**

to approve the recommendation.

## **TREASURY MANAGEMENT STRATEGY STATEMENT**

**13.** The Board had before it a report a report by the treasurer which presented the Treasury Management Strategy Statement for 2012/13.

**The report recommended –**

that the Board approve the Treasury Management Strategy as set out in appendices A and B of the report.

**The Board resolved:**

to approve the recommendation.

## **INFORMATION BULLETIN**

**14.** With reference to article 13 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director which provided information and updates for the Board on a number of matters not requiring a decision as follows –

- Rail franchises
- Rail patronage data
- Community rail partnerships
- Other rail matters
- National Tourism Framework
- Flybe sale of Gatwick slots
- Aberdeen cycle count
- Scottish Transport Awards

**The report recommended –**  
that the Board note the content of the report.

**The Board resolved:**  
to approve the recommendation.

## **CONFERENCES AND PRESENTATIONS**

**15.** With reference to article 14 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director summarising recent and forthcoming conferences of interest to the Partnership along with presentations by Nestrans and its partners.

**The Board resolved:**  
to note the information as presented.

## **PENDING BUSINESS AND REPORTS FOR FUTURE MEETINGS**

**16.** With reference to article 15 of the minute of its previous meeting of 17 April 2013, the Board had before it a report by the Director detailing pending business and information on reports to be submitted to future Board meetings.

**The report recommended –**  
that the Board note the content of the report and agree the provisional scheduling of major reports to future meetings.

**The Board resolved:**  
to approve the recommendation.

## **JENNIFER CRAW**

**17.** The Chairperson advised that Jennifer Crow has tendered her resignation as an external member of the Board. Councillor Milne extended his thanks to Ms Crow

for her valuable input over the past ten years, and requested that officers write to Ms Crow on behalf of the Board in this regard.

- **RAMSAY MILNE, Chairperson**