Strategy -
3a Director's report on liaison between RTPs, and with the Scottish Government and Others

Purpose of Report

The purpose of this report is to update the Board on liaison with other RTPs and with the Scottish Government and other organisations.

Background

The following series of meetings has been agreed by the Board or have evolved through the meetings agreed by the Board:

- RTP Chairs and the Minister for Transport to meet twice yearly.
- RTP Chairs to establish an Association and to meet quarterly.
- Nestrans Liaison Sub Committees appointed for meetings with HITRANS, ZetTrans and TACTRAN as neighbouring RTPs.
- RTP Lead Officers meeting quarterly now including Scottish Government and CoSLA.
- Local Authorities/Bus Operators Forum (LABOF), Health & Transport and Freight Forum Steering Group meetings.

Recent Developments

The last Board meeting was held on 12 December 2012, since which the following meetings have been held (or just prior to the last Board, in which case written updates were not available at the time, but have now been included for completeness):

❖ Health and Transport Action Plan Steering Group, Aberdeen, 18 December 2012

The most recent meeting of the HTAP Steering Group took place in the Nestrans office on Tuesday 18 December 2012. A copy of the minute is attached as Appendix 1 to this report.

❖ Aviation Summit, Aberdeen, 29 January 2013

This Summit was arranged by Aberdeen International Airport. The speakers at the event were:

- Keith Brown, Minister for Transport
- Tom Smith, Chair of Aberdeen City and Shire Economic Forum
- Derek Provan, Chief Executive of Aberdeen International Airport
- Denise Hill, Visit Scotland
- James Brass, York Aviation

Within the context of the importance of the airport to the economy of the North East the main issues discussed by the conference were:

- Airport Masterplan
- Air Passenger Duty
- Access to Heathrow
- Surface access to Aberdeen International Airport and
- Inward tourism

❖ **RTP Lead Officers, Edinburgh, 01 February 2013**

This meeting was held to further develop the RTP/ SG Working Group paper on how the RTP's and Scottish Government can work more collaboratively to implement the national and regional transport strategies. An early draft of this document was discussed informally by the Board after the last Board meeting.

The Boards views have been passed to the Lead Officers along with those of other RTP's and the views of the Lead Officers themselves. A revision of the document taking into account the Boards views was agreed and this is currently being drafted.

❖ **RTP Lead Officers, Perth, 13 February 2013**

The agenda for this meeting is as follows:

1. Welcome and Apologies
2. Minute of meeting on 14th November 2012 and Matters Arising
   (i) NPF3 and SPP update
   (ii) STEP Working Group update
3. Minute of RTP Chairs Meeting on 5th December 2012 and Matters Arising
   (i) Letter to Secretary of State on Access to London
   (ii) Transport Futures
4. Bus Issues
   (i) Bus Stakeholder Group Update
   (ii) Salary Sacrifice
   (iii) National Concessionary Travel Scheme
5. Rail Issues
   (i) High Speed Rail
   (ii) Franchise issues – ScotRail; Sleeper; ECM; TransPennine; Data Room
   (iii) Community Rail Partnerships
6. Aviation Issues
   (i) Airports Commission – Airport Capacity & Demand Forecasting
7. Cycle Action Plan for Scotland Refresh
8. Health & Transport
   (i) Short Term Working Group and Report
   (ii) SAS liaison
9. Scottish Government Budget 2013-14
10. CoSLA Liaison
11. Agenda for Chairs meeting on 6th March 2013 at Nestrans
12. AOCB
   (i) Publication Schemes
   (ii) Freight liaison

Under item 3(i), where the RTP Chairs wrote to the Secretary of State requesting a meeting to discuss an overarching access to London strategy, the Department of Transport has written to the RTP Chairs to advise that the Secretary of State will be publishing a Transport Strategy in the spring of 2013. This Strategy will set out the UK Government's vision for transport, showing how decisions taken in this parliament fit together. Transport Scotland have been involved with DfT on development of the Strategy.

The DfT are offering to meet the RTP's, with Transport Scotland, once the Strategy has been published. This letter will be discussed at the RTP Chairs meeting in March 2013.

- **Community Rail Partnership Conference, Edinburgh, 19 February 2013**

This meeting will be attended by Rab Dickson. This issue is discussed in the Information Bulletin at Item 8 and can be the subject of a verbal report to the Board.

Future Programme of Meetings

- **RTP Chairs meeting, Inverurie, 6 March 2013**
- **Health and Transport Action Plan Steering Group, Aberdeen, 8 March 2013**
- **LABOF Steering Group, Aberdeen, 13 March 2013**
- **Health and Transport Action Plan Steering Group, Aberdeen, 11 April 2013**
- **RTP Lead Officers, Perth, 15 May 2013**

Recommendation

The Board is recommended to note progress on liaison arrangements with other RTPs, the Scottish Government and others and arrangements for future meetings.

RGM/07 February 2013

APPENDIX 1

HTAP Steering Group Meeting
Tuesday 18 December 2012
Nestrans Board Room, Aberdeen.

Present:

Gerry Donald; NHS Grampian [Chair]

Derick Murray; Nestrans

Rab Dickson; Nestrans
Vycki Shade; Aberdeen City Council
Ian Donald; Scottish Ambulance Service
Alan Reid; Scottish Ambulance Service
John Gallagher; NHS Grampian
Jillian Evans; NHS Grampian
Alex Geddes (AG), HTAP Programme Manager

Apologies:

Stewart Rogerson, NHS Grampian
Gordon Holland, Moray Council
Maggie Bochel, Aberdeen City Council
Mark Skilling, Aberdeenshire Council
Heather Kenny, Scottish Ambulance Service

Minutes of Meeting

Item	Note	Action
1	**Welcome & Apologies** GD welcomed all present, and introduced Alan Reid from the Scottish Ambulance Service, who is to replace Heather Kenny on the HTAP Steering Group. Apologies were noted.	
2	The meeting opened with a discussion on progress in relation to the Transport to Healthcare Information Centre [THInC]. DM advised he had met with Kevin Stewart MSP and provided an update on the THInC development. This was well received and a paper will be devised by the HTAP to provide further information and for submission to the Scottish Parliament's Local Government & Regeneration Committee call for evidence on its enquiry into Public Sector Reform. AG advised that an interview date had been set to identify the second member of staff for THInC and this will take place on 7 January 2013, with a start date estimated at 1 February 2013. Following that an evaluation phase will be confirmed subject to the centre being fully staffed.	

	As part of the ongoing development a press release was considered beneficial and AG was tasked with developing this with Laura Grant from BIG and Rab Dickson from Nestrans. The group were asked to give consideration as to who may be best placed to provide quotes or attend any such press coverage and feed back to AG by 20 December 2012	
	Action: Nominations for attendance at THInC launch to be fed back to AG by 20 December 2012	AG
	Action: AG to develop press release with Laura Grant and Rab Dickson.	AG
	ID requested that consideration be given to potential Key Performance Indicators and JE suggested that a discussion with her team within NHSG may prove beneficial. AG was tasked with setting up this meeting in January 2013.	
	Action: AG to confirm meeting with; AG, JE and ID to discuss formation of KPI's.	AG/JE/ID
	AG circulated a paper that outlined current and future development of THInC in a graph format which was appreciated and JE suggested this could provide a basis for the KPI development. AG was asked to develop the paper further in relation to the outcomes of the future THInC development.	
	Action: AG to develop the next phase of THInC in the graph format.	AG
	GD requested a site visit to the THInC centre along with DM and AG tasked with setting this up.	
	Action: AG to confirm a site visit to THInC for GD and DM in January 2013.	AG
	The group discussed the opportunity to advertise the advice centre and wider benefits of the HTAP on SHMU community radio. EW advised that one of his team already worked part time with the radio station and a link was suggested to JE to see how this can be progressed. AG to meet with JE to discuss how this can be presented.	
	Action: AG and JE to meet to identify best way forward for this proposal.	AG/JE

	AOCB The group requested a paper to be devised to identify how the HTAP work will support a joint response to the Audit Scotland Report. AG was asked to develop a paper to reflect this. **Action: AG to compile a paper to support a response to the Audit Scotland Report** DM advised that a paper had been passed to Nestrans on the recommendations from the Short Life Working Group looking at transport healthcare, and a summary of this could be circulated to HTAP members at the next HTAP. **Action: RD to compile summary paper ahead of the next HTAP.**	AG RD
3	**Date of next meeting** **22 January 2013 at Nestrans Board Room, Aberdeen** (subsequently postponed until 8 March 2013).	