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## **7a 2013/14 Budget Matters**

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### **o Purpose of Report**

To provide the Board with an update on the Partnership's 2013/14 budget and forecast outturn and to consider any budget or monitoring issues that may arise.

### **o Background**

The Board has requested that a general budget report be submitted to each meeting, monitoring expenditure, identifying any potential budget issues, and reporting on any particular expenditure requests. The reports are prepared jointly by the Nestrans office and Finance officers from Aberdeenshire Council.

### **o Discussion**

**Appendix 1** to this report sets out a summary budget monitoring statement of expenditure to 30 November 2013. This shows expenditure of £1,219,951. The works programme for both revenue and capital is advancing, but invoices from both Councils are still to be submitted for October & November, although all costs advised to NESTRANS have been accrued in the monitoring statement.

It is expected that programme costs will remain broadly in line with budget and officers remain confident that there is no significant slippage at this time in the planned programme of works, with the exception of possibly Kintore Station, which has run into legal difficulties surrounding title to land required for access. It is hoped that there is still sufficient time to resolve these issues before the end of this financial year, however, given the delays that can result from conveyancing problems, managers are considering other possible options to utilise this money, which would be reported to a future Board meeting, should the need arise.

There has been a saving on expenditure for the A90 Schoolhill Park & Choose job of £20,000 and so this money has been vired to Fraserburgh Bus Station Improvements to increase the contribution from NESTRANS towards this project from £56,000 to £76,000.

There has been £94,000 received from developers this financial year for the Strategic Transport Fund (STF), bringing the total cash held within the fund to £205,000. A further contribution of £287,835 has just been received and is currently being processed and will be included in the total reported at the next Board meeting. Contributions to date will be retained in the Fund in the Balance Sheet and will not be shown as income in the accounts until works associated with STF projects begin. The Fund will release monies to match the level of expenditure as it is incurred.

The projected outturn for 2013/14 is for a surplus of £17,000 which is largely made up of interest income that is not budgeted for. Income receivable from Transport Scotland of £100,000 in relation to access to Laurencekirk has not yet been shown in the monitoring statement projected outturn for 2013/14 as it is unclear at this stage what costs are likely to be incurred on this project in 13/14.

o **Recommendation**

It is recommended that the Board:

1. Note the monitoring position and forecast as at 30 November 2013.
2. Note the virement detailed of £20,000 within the budget sub-head of Bus Improvements

Alan Wood  
Treasurer  
2 December 2013

## APPENDIX 1

### SUMMARY OF INCOME & EXPENDITURE

Description	Budget	Actual to Nov-13	2013/14 Outturn	Budget v Actual %
<b>Expenditure</b>				
<b>Core Costs</b>				
Partnership Office	360,000	223,019	360,000	62%
Partner Support costs	87,800	58,533	87,800	67%
Board Members Expenses	2,000	0	0	0%
Other Associated Costs	52,200	20,773	52,200	40%
Rechargeable Costs	0	1,534	1,534	*
	<b>502,000</b>	<b>303,860</b>	<b>501,534</b>	<b>61%</b>
<b>Regional Transport Strategy</b>				
Health & Transport Action Plan	42,500	0	42,500	0%
Bus Action Plan	70,000	11,502	70,000	16%
Rail Action Plan	29,000	0	29,000	0%
Freight Action Plan	35,000	2,964	35,000	8%
General	10,000	1,040	10,000	10%
Project Feasibility & Monitoring	252,850	75,585	252,850	30%
Contingency	10,000	2,750	10,000	28%
Travel Planning	75,000	72,181	75,000	96%
Rechargeable Costs	0	7,085	7,085	*
	<b>524,350</b>	<b>173,107</b>	<b>531,435</b>	<b>33%</b>
<b>Capital Programme</b>	<b>2,397,000</b>	<b>742,983</b>	<b>2,397,000</b>	<b>31%</b>
<b>Total Expenditure</b>	<b>3,423,350</b>	<b>1,219,951</b>	<b>3,429,969</b>	<b>36%</b>
<b>Income</b>				
<b>Partner Contributions</b>				
Aberdeen City Council	122,175	61,088	122,175	50%
Aberdeenshire Council	122,175	61,088	122,175	50%
Scottish Executive - Core costs	782,000	390,000	782,000	50%
Capital Grant & Use of Balances	2,397,000	1,027,000	2,397,000	43%
<b>Investment Interest</b>		6,694	15,000	*
<b>Other Income</b>	0	8,619	8,619	*
<b>Total Income</b>	<b>3,423,350</b>	<b>1,554,488</b>	<b>3,446,969</b>	<b>45%</b>
<b>Operating (Surplus)/Deficit</b>	<b>0</b>	<b>(334,538)</b>	<b>(17,000)</b>	