

# NORTH EAST OF SCOTLAND TRANSPORT PARTNERSHIP

## Minute of Meeting of the North East Scotland Transport Partnership Board

**Aberdeen, Wednesday 13 December 2017**

Present: Councillor Peter Argyle (Chairperson); Dr Margaret Bochel (Vice Chairperson), Councillor Sandra Macdonald (Vice Chairperson); and Councillors David Aitchison, Philip Bell, John Cox, Alex Nicoll and Colin Pike and Gerry Donald.

In attendance: Mr George Mair (Adviser to the Board), Susan Donald, Andrew Leil and Ewan Wallace (Aberdeenshire Council), Fiona Closs and Robert Templeton (Aberdeen City Council), Derick Murray, Rab Dickson and Jenny Anderson (Nestrans), Mark Masson (Clerk, Aberdeen City Council), Councillor Ian Mollison (Aberdeenshire Council) and Dr George Hazel (Maas Scotland).

Apologies: Councillor Jennifer Stewart, Eddie Anderson and Eric Owens (Aberdeen City Council, Adviser to the Board).

### MINUTE OF BOARD MEETING, 3 NOVEMBER 2017

1. The Board had before it the minute of its previous meeting of 3 November, 2017 for approval.

**The Board resolved:-**  
to approve the minute.

### PRESENTATION - GEORGE HAZEL, MAAS SCOTLAND: MOBILITY AS A SERVICE

2. The Board received a presentation from Dr George Hazel, Programme Manager, Mobility as a Service Scotland (MaaS) which was an alliance of private and public organisations to deliver MaaS in Scotland.

Dr Hazel provided information on the service, outlining the key elements which were as follows:-

- User focused – lifestyle needs. A bottom-up system starting with the user – personal and business. Key question – “Is the system leading the user or the user leading the system?”;
- Valued by the user – where is the value?;
- Door to door, reliable, seamless service as good as the private car;
- Mode neutral – all about seamless, reliable door to door journeys;
- One account/one Mobility Service Provider for the user; and
- Can originate around public transport or the private car – incremental changes including trends to future mobility core needs.

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He also provided a brief history of the service, outlined the membership and provided details of the ongoing progress of current projects in Scotland.

Members asked a number of questions regarding the service.

**The Board resolved:-**

to thank Dr George Hazel for his presentation.

**DIRECTOR'S REPORT**

3. The Board had before it a report by the Director of Nestrans which provided an update on liaison with other RTP's, the Scottish Government and other organisations.

**The report recommended:-**

that the Board note progress on liaison arrangements with RTP's, the Scottish Government and others and arrangements for future meetings.

**The Committee resolved:-**

to approve the recommendation.

**STRATEGIC TRANSPORT FUND UPDATE**

4. The Board had before it a report which provided an update on the implications of the Supreme Court's decision to quash the Strategic Transport Fund Supplementary Guidance.

**The report recommended:-**

that the Board –

- (a) note the latest position with regard to the Strategic Transport Fund and the Cumulative Transport Appraisal; and
- (b) request a further update following consideration by the SDPA in December.

**The Committee resolved:-**

to approve the recommendations.

**NON-COUNCILLOR BOARD MEMBER RECRUITMENT**

5. The Board had before it a report which provided an update on the progress towards recruitment of a further non-Councillor Board member.

Mr Murray advised that David Jennings, Planning Adviser to the Board had resigned.

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**The report recommended:-**

that the Board note the process and programme for appointing a fourth non-Councillor Board member.

**The Board resolved:-**

- (i) to thank Mr Jennings for his contribution towards the work of Nestrans; and
- (ii) to approve the recommendation.

**CIVITAS PORTIS UPDATE**

6. With reference to article 8 of the minute of 19 April 2017, the Board had before it a report which provided an update on the European project Civitas Portis and sought approval of amendments to Nestrans' contribution to the project.

**The report recommended:-**

that the Board –

- (a) note the progress of the Civitas Portis project;
- (b) approve for their part, the amendments indicated within the report; and
- (c) endorse the principle that any savings or additional benefits accruing from the projects be allocated to initiatives in keeping with the Portis project.

**The Board resolved:-**

to approve the recommendations.

**BUS ACTION PLAN: PARK & RIDE MARKET RESEARCH**

7. The Board had before it a report which provided information on a study to be commissioned to support the European funded Civitas Portis project and the promotion and development of the wider park and ride network.

**The report recommended:-**

that the Board –

- (a) approve Nestrans involvement in leading a Park and Ride Market Research study; and
- (b) request outcomes of the study to be reported to a future Nestrans Board meeting, along with proposals for marketing, promotion and any further actions which may arise as a result of the study.

**The Board resolved:-**

to approve the recommendations.

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**RAIL ACTION PLAN**

8. The Board had before it a report which provided an update on a number of matters in relation to rail, in support of Nestrans' Rail Action Plan.

**The report recommended:-**

that the Board –

- (a) note the contents of the report;
- (b) approve the appointment of consultancy support to further develop proposals for a car park extension at Dyce subject to budget agreement;
- (c) approve the appointment of consultancy support to assess the forecast demand for parking at the three Mearns stations subject to budget agreement; and
- (d) note the ongoing discussions in respect of improving access at Insch.

**The Board resolved:-**

- (i) to approve the recommendations; and
- (ii) to note that officers would raise with ScotRail the issue of availability of car park spaces at Aberdeen train station for rail users.

**PROGRESS REPORT**

9. The Board had before it the progress report which outlined the status of various activities in support of the Regional Transport Strategy.

**The Board resolved:-**

- (i) that the Director write to Transport Scotland in relation to the progress of the A96 dualling scheme and the need to recognise its linkages with the A947 including road safety improvements; and
- (ii) to note the contents of the report.

**PUBLICATIONS AND CONSULTATIONS**

10. The Board had before it a report which provided information on the recent publications and consultation papers of interest and sought to agree a response where appropriate.

**The report recommended:-**

that the Board –

- (a) consider the draft response to the Scottish Government's consultation on Financial Accounting arrangements and approve Appendix A, attached to the report as Nestrans' response;
- (b) note Nestrans' response to the Department for Transport's Accessibility Action Plan consultation in Appendix B, attached to the report; and

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- (c) note the publication by the Confederation of Public Transport (CPT) on Trends in Scottish Bus Patronage.

**The Board resolved:-**

to approve the recommendations.

**2017/18 BUDGET MATTERS**

11. The Board had before it a report by the Treasurer which provided an update on the Partnership's 2017/18 monitoring and forecast outturn position and to consider any budget or monitoring issues that may arise.

**The report recommended:-**

that the Board –

- (a) note the monitoring position and forecast presented in Appendix 1 of the report; and  
(b) approve the virements presented in Appendix 2 of the report.

Mr Leil advised that there was an error in the report where it referred to the A96 Inverurie to Kintore Cycleway Phase 2 project being progressed steadily and approval to award the contract to the preferred supplier had been sought from Aberdeenshire Council's Formartine Area Committee. He explained that it should read Aberdeenshire Council's Garioch Area Committee.

**The Board resolved:-**

to approve the recommendations.

**INFORMATION BULLETIN**

12. The Committee had before it a report which provided information and updates on a number of matters not requiring a decision.

**The report recommended:-**

that the Board note the contents of the report.

**The Board resolved:-**

- (i) to note the Rail Passenger numbers graph tabled by the Director; and  
(ii) to otherwise approve the recommendation.

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### **CONFERENCES AND PRESENTATIONS**

13. The Board had before it a list of recent and forthcoming conferences of interest to Nestrans.

**The Board resolved:-**

to note the content of the list.

### **PENDING BUSINESS AND REPORTS FOR FUTURE MEETINGS**

14. The Board had before it a report which (1) advised members of progress on pending business requested by the Board and major reports scheduled for forthcoming Board meetings; and (2) provided the opportunity for the Board to add to or amend the scheduling.

**The report recommended:-**

that the Board note the report on pending business and agree the provisional scheduling of major reports to future Board meetings.

**The Board resolved:-**

to approve the recommendation.

### **SURFACE ACCESS TO AIRPORTS**

15. The Board had tabled, a letter from the Minister for Transport and the Islands dated 29 November 2017 in response to correspondence issued by the RTP Secretariat regarding surface access to airports.

Mr Murray advised that the issue would be discussed at the next meeting of the National Transport Strategy's Roles and Responsibilities Group.

**The Board resolved:-**

to note the letter of response and the information provided.

### **OVERVIEW OF TRANSPORT FOR HEALTH AND SOCIAL CARE IN ABERDEEN PROJECT**

16. The Board had tabled, a paper which provided information in relation to the Transport for Health and Social Care in Aberdeen project.

The paper provided background information and (1) advised that a tendering process was conducted over the summer, following which consultants Systra were

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commissioned; (2) explained that Systra had undertaken a survey, arranged a workshop with key partners on 6 November 2017, interviewed key partners and submitted a draft report with a number of recommendations.

The paper outlined the next steps as follows:-

It is intended to send a copy of the Systra report to the next Integrated Joint Board of the Aberdeen City Health and Social Care Partnership in January 2018, with the recommendation to extend the current contract for 6 or 12 months and undertake a rapid improvement project on the current process. The rapid improvement project would be facilitated by Stephen McNamee, Aberdeen City Health and Social Care Partnership and Kelly Wiltshire, Nestrans, who both have backgrounds in improvement. No additional costs would be required, other than staff time to organise and take part in the event.

**The Board resolved:-**  
to note the information.

**NESTRANS MEMBERS - PLANNING MATTERS AT COUNCIL COMMITTEE MEETINGS**

17. Mr Murray sought approval from Board members, to write to Kevin Stewart, Minister for Local Government and Housing on their behalf outlining the difficulties Nestrans Board members have in the North East when they are discussing issues at Board meetings then cannot discuss related planning reports at their local authority committee meetings. He indicated that he would request that the Minister consider the matter in this regard and advises when a response could be received.

**The Board resolved:-**  
to approve the request for the Director to write to the Minister on their behalf.  
- **COUNCILLOR PETER ARGYLE, Chairperson**